编号：

烟台科技学院

非教师岗选聘考查报告

应聘人员姓名：

毕业学校、专业：

申报部门：

应聘岗位：

201年 4 月18日

**说 明**

**一、表内履历表部分由本人实事求是地填写，考查报告部分由学校相关考查责任部门填写。**

**二、表内项目本人没有内容填写的，填写“无”。个别项目填写不下时，可加附页。**

**三、表内的年、月、日一律使用公历和阿拉伯数字。**

**四、“照片”一律使用近期二寸正面半身免冠彩色照片。**

履 历 表

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| 姓 名 | | | |  | 性别 | | | |  | | | 民族 | |  | | 正面免冠  彩色照片  (2寸) | | |
| 出生日期 | | | |  | 政治面貌 | | | |  | | | | | | |
| 籍 贯 | | | |  | 健康状况 | | | |  | | | 婚否 | |  | |
| 身 份 证  号 码 | | | |  | | | | | | | | | | | |
| 家庭住址 | | | |  | | | | | | | | | | | | | | |
| 联系电话 | | | |  | | | E-mail | | | | |  | | | | | | |
| 最高学历 | | | |  | | | | 最高学位 | | | |  | | | | 取得时间 |  | |
| 专业技术职务 | | | |  | | | | 评定时间 | | | |  | | | | | | |
| 本科 | | 毕业院校 | |  | | | | 专业 | | | | |  | | | 毕业时间 |  | |
| 主修课程 | |  | | | | | | | | | | | | | | |
| 硕士 | | 毕业院校 | |  | | | 专业 | | | |  | | | | | 毕业时间 |  | |
| 主修课程 | |  | | | | | | | | | | | | | | |
| 博士 | 毕业院校 | | |  | | 专业 | | | |  | | | | | | 毕业时间 |  | |
| 主修课程 | | |  | | | | | | | | | | | | | | |
| 党政、团体加入及任职经历 | | | | 年 月 、 介绍加入 ； 年 月转正， 年 月任 职务。 | | | | | | | | | | | | | | |
| 有何宗教信仰 | | | |  | | | | | | | | | | | | | | |
| 专业技术职务任职情况 | | | | 年 月经 审批任 专业技术职务或任职资格。 | | | | | | | | | | | | | | |
| 业务技术专长、重要发明创造、科研成果、著作译著、发表论文等情况。 | | | |  | | | | | | | | | | | | | | |
| 何年何月出国（境）及参加重大国际性活动的情况 | | | |  | | | | | | | | | | | | | | |
| 何时何处何原因受过何种奖励、奖项情况 | | | |  | | | | | | | | | | | | | | |
| 计算机、外语、及其他技能情况 | | | |  | | | | | | | | | | | | | | |
| **学 习 简 历**（初中开始填起） | | | | | | | | | | | | | | | | | | |
| 起止年月 | | | 毕业学校/专业 | | | | | | | | | | | | 导师姓名职称 | | | 培养方式 |
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| **工 作 经 历**（按时间先后填写） | | | | | | | | | | | | | | | | | | | | |
| 起止年月 | | | | | | | 单 位 及 职 务 | | | | | | | | | | | | 证明人 | |
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| 家  庭  主  要  成  员  情  况 | | 配  偶 | 姓名 | |  | | | | | 出生日期 | | |  | | | 民族 |  | | | |
| 籍贯 | |  | | | | | 参加工作时间 | | |  | | | 政治面貌 |  | | | |
| 学历 | |  | | | | | 专业技术职务 | | |  | | | | | | | |
| 工作单位及职务 | | | | | |  | | | | | | | | | | | |
| 毕业院校及专业 | | | | | |  | | | | | | | | | | | |
| 其他成员 | 关系 | 姓名 | | | | | 出生日期 | | | 政治面貌 | | 工作单位及职务 | | | | | | |
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| 国内外主要社会关系情况 | | |  |  | | | | |  | | |  | |  | | | | | | |
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| 其 他 需 要 说 明 的 情 况 | | | | | | | | | | | | | | | | | | | | |
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| 填表人签名或盖章 年 月 日 | | | | | | | | | | | | | | | | | | | | |
| 面试考查报告 | | | | | | | | | | | | | | | | | | | | |
| 面  试  情  况 |  | | | | | | | 好 | | | 较好 | | | | 一般 | | | | | 较差 | |
| 仪表仪态 | | | | | | |  | | |  | | | |  | | | | |  | |
| 行为举止 | | | | | | |  | | |  | | | |  | | | | |  | |
| 思维能力 | | | | | | |  | | |  | | | |  | | | | |  | |
| 心理素质 | | | | | | |  | | |  | | | |  | | | | |  | |
| 语言的组织和表达能力 | | | | | | |  | | |  | | | |  | | | | |  | |
| 应聘岗位职业技能 | | | | | | |  | | |  | | | |  | | | | |  | |
| 总体评价 | | | | | | |  | | | | | | | | | | | | | |
| 考查工作小组成员签字： | | | | | | | | | | | | | | | | | | 组长签字： | | | |
| 人事部门意见 | | | | | | 签字： 年 月 日 | | | | | | | | | | | | | | | |
| 部门分管校长意见 | | | | | | 签字： 年 月 日 | | | | | | | | | | | | | | | |
| 人事分管校长意见 | | | | | | 签字： 年 月 日 | | | | | | | | | | | | | | | |
| 学校审批结果 | | | | | | 校长签字： 年 月 日 | | | | | | | | | | | | | | | |